



Belswains PTA Annual General Meeting
Wednesday 11th October 2023 @ The Snow Centre

Attendees:

Jenny Batchelor, Khilan Haria, Chris Turrell, Rachel Williams, Tammy-Jane Yates, Jo Rosser, Neysa Claridge, Sara Rose-Freedman, Sarah Baillie-Nong, Imelda Aspinall, Ana Maria Florea

Apologies:

Amy Willcox, Toyin Elias, Diana Yordanova,

Meeting Started 1940

1. Chairpersons Report

Jenny welcomed everyone and thanked them for coming. Our PTA's ethos is not just to raise money but also want to create inclusive events and provide every child the opportunity to partake. Not all events are designed to make significant profit (e.g., Mothers and Father's Day Tables), especially where they have a positive impact to the children.

The big drive this year will be towards school staging for performances and shading sails in areas of the playground. Mrs Maher is providing estimates and requirements for the staging area which the PTA will use to follow up.

i. Report on last curriculum year's

- Halloween Competition and Prizes
- Christmas Panto
- Chick Hatching Project
- Silly Spoons Competition and Prizes
- Easter Chocolate gift for all
- Coronation Medals and Pins
- Year 6 Pizzas
- Year 6 Hoodies
- Ice Cream Van Treat for every Child and Teacher
- 2 Chip and Pin machines purchased

ii. Fundraising Events & Initiatives

- | | |
|--------------------------|--------|
| • Coronation Picnic | £1,614 |
| • Halloween Disco | £1,608 |
| • Pre-Loved Uniform Shop | £1,277 |
| • Christmas Fair | £1,250 |
| • Mother's Day | £1,136 |



- Father's Day £1,028
- My Child's Art Xmas card designs £312
- Sports Day Refreshments £283
- Amazon Smile £194
- Tea Towels (so far) £162

iii. Fundraising ideas and events for 2023/2024

- Halloween 'Spellswains' Spooky & Sparkle Disco – Friday 20th October
- Non-Uniform – Colour Hamper Raffle Friday 17th November
- Christmas Market 'Elfridges' - Saturday 25th November
- Christmas Card Designs
- Reindeer Visit – Monday 18th December
- Willy Wonka Chocolate Bars – World Book Day – March 2024
- Mother's Day Tables – March 2024
- Easter Egg Hunt – March 2024
- Hatching Project – April 2024
- Father's Day Tables – June 2024
- Break the Rules Day - Date TBC
- Ice Cream Van – Last Week of Summer Term
- Colour Run – Date TBC

iv. Pre – Loved Uniform Shop

Jenny said she was really pleased to be able to bring this initiative to life and everyone agreed how well it has been received and what a great success it was. Now several PTA members have had DBS check (at least one person holding a DBS check needs to be present when shop is open) we are able to commit to more consistent opening. This has also been supported by the purchase of chip and pin machines.

We also had an Official Opening by Mike Penning MP.

This has proved a huge success raising over £1200 already while offering discounted, pre-loved uniform to parents.



Going forward it will be open every other week (1st Friday of every month and then a week Monday after). Anyone who can support the shop opening (even for 30 minutes) please contact Emma Lethbridge, Jenny or Sara.

We are also promoting Halloween and Christmas jumper / outfit donations for re-sale.

A big thank you to Emma Lethbridge for all her help supporting the shop and sorting all the stock out!

v. PTA Partnership

Chris was pleased to announce that since launching this in the Summer and obtaining PTA and School approval we have now gained 8 Partners so far, this academic year. This equates to £800 raised. Chris is also attending a Business Breakfast Club organised by one of our Partners to raise awareness and interest of other local businesses. This is another mutually beneficial initiative and also provides exclusivity to Partners and their industry. More Partners please!

A massive thank you to Rachel Williams for all her support with poster creation as this would not have been possible without her support.

All enquiries to Chris Turrell at cjturrell@hotmail.co.uk

vi. Other Fundraising Initiatives

- Easy Fundraising to be investigated

vii. Expenditure that the PTA could support during 2023/2024:

- A new staging and set up for the hall for school productions i.e., Nativity, Class Assemblies, Yr6 Leavers Assembly. We have asked Mrs Maher (School Business Manager) to obtain estimates
- Year 6 leavers hoodies
- Year 6 Pizza during the last week of the summer term

2. Treasurers Annual Report

- Opening Balance at 1st September 2022
 - £ 3721.03 cr
- Closing Balance at 31st August 2023
 - £ 5554.78 cr
- Current Balance as at 9th October 2023
 - £6577.01 cr
- Statement of accounts available on request to bsa@belswains.herts.sch.uk

3. Voting for Committee - all committee members voted in unanimously by a show of hands.

- Chair – Jenny Batchelor
- Co-Chair – Sara Rose-Freedman (New Nomination)
- Deputy Chair – Imelda Aspinall



- iv. Secretary – Chris Turrell
- v. Treasurer – Khilan Haria
- vi. Social Media / Publicity – Rachel Williams
- vii. Pre-Loved Uniform Co-ordinator – Emma Lethbridge (New Nomination)

4. Appointment of Class Representatives:

Nursery Wrens: Sarah Baillie-Nong (New Nomination)

Reception Robins: Sarah Tibbles (New Nomination)

Reception Sparrows: Toyin Elias

Year 1 Fircrest's: Ana Maria Florea

Year 1 Goldcrests: Diana Yordanova

Year 2 Swifts: Sara Rose-Freedman

Year 2 Starlings: Victoria O'Sullivan

Year 3 Jays: Jo Rosser

Year 3 Redwings: Sara Miles

Year 4 Owls: Amy Willcox

Year 4 Nightingales: Rachel Williams

Year 5 Eagles: Carrie Foster

Year 6 Red Kites: Emma Lethbridge

5. Any Other Business

- Neysa voices thanks Jenny for setting up the preloved uniform shop
- Jenny wanted to welcome Sara Rose-Freedman as Co-Chair
- Sara has introduced a 'Legacy Fund' from monies raised by Year 6 fundraising to go towards children who do not have money for Mother's Day and Father's Day events so they can be involved without impacting PTA fund raising (as we would always ensure children were not left out by preparing a gift for them to take home). £40 has been donated to the PTA at the end of the last school year.
- Chris raised the challenge we had refilling hot water for teas and coffees at the Sport Day and this is something we need to investigate for future events – as we could not keep up with demand.
- Other ideas were discussed for events and fund raising including (and not limited to) Family Quiz, Stickers for 'My Name Tag' including loyalty card, Colour Run, inclusion of queue activity for Santa at Christmas Market / use of Trade Accounts for bulk buys

Meeting ended 2100